

**OFFICE OF
STATE AID ROAD CONSTRUCTION**

*MISSISSIPPI DEPARTMENT OF TRANSPORTATION
P. O. BOX 1850
JACKSON, MISSISSIPPI 39215-1850*

J. Brooks Miller, Sr., P.E.
State Aid Engineer
Telephone 359-7150

412 Woodrow Wilson Avenue
Jackson, Mississippi 39216
Fax 359-7141

February 01, 2005

Mr. Phil Bryant
State Auditor
3750 I-55 North Frontage Road
P.O. Box 956
Jackson, MS 39211

Dear Mr. Bryant:

RE: Single Audit Davis-Bacon Act

There is attached for your review written response to the referenced findings as presented to our Agency during the Exit Audit on January 26, 2005.

We appreciate the cooperative spirit of the personnel assigned to our office for the Audit and welcome their comments.

If additional information is needed please let us know.

Sincerely,



J. Brooks Miller, Sr.
State Aid Engineer

JBW/ey
Attachment

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AUDIT FINDINGS:

CFDA

NUMBER

*20.205
04.09

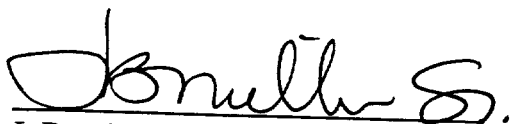
"DAVIS-BACON ACT"

RESPONSE:

In addition to the checks we have in place at this time to control this problem: We are adding the attached letter "statements and payrolls".

The letter will be sent with each contractor's packet on each new federal aid project. Also, we will send this letter a second time when we receive the notice to proceed for construction from the project engineer on each new federal aid contract.

Also, when we receive a project diary, we are going to route the project diary by our payroll compliance person, Sandy Mohr, so that she can check for work by the prime contractor and any sub-contractors working on the project.



J. Brooks Miller, Sr
State Aid Engineer

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401 North West Street
Jackson, Mississippi 39201
Fax (601) 359-7141

Statements and Payrolls

The Contractor and subcontractors shall submit one copy each of forms CAD-880, "Weekly Summary of Wage Rates" and CAD-881, "Weekly Statement of Compliance", along with a copy of the payroll records, each week to the Office of State Aid and to the County Engineer. If submission of the here-in-before stated forms are delinquent by (14) fourteen days, the State Aid Engineer shall hold progress estimates for payment until the required completed forms are submitted. Each Contractor and subcontractor shall preserve his weekly payroll records for a period of three years from the date of the completion of the contract.

The payroll records shall contain the name, address and social security number of each employee, his correct classification, rate of pay, daily and weekly number of hours worked, itemized deductions and actual wages paid.

It is your responsibility to make sure your subcontractors are aware of this and send in payrolls for all work they perform on this project.

Please mail one copy to the County Engineer on this project and one copy to Office of State Aid Road Construction, Attn: Sandy Mohr, P.O. Box 1850, Jackson, MS 39215-1850.

If you have any questions on this, please call Sandy Mohr at 601 359-7846.